



@forestparkapts



Forest Park Apartments



OFFICE HOURS:  
Mon-Fri.....9am - 5:30pm  
Sat.....10am - 4pm

PHONE NUMBER:  
309-682-8532

### NOTES FROM THE OFFICE

- ⇒ Holiday decorating contest! We will give a 50 dollar rent credit for the best upper level apartment and best lower level Decorations! So decorate your door and outside of your apartment to brighten up our community this holiday season; Judging will take place 12/24/19 Good luck.
- ⇒ Santa is coming to the Forest Park Apartments Office! December 12th, 4:30-6:30 Santa will be visiting. Stop by for cookies and refreshments. Get your picture taken with Santa! Pets, children, and adults are welcome.

### MY QUESTION

#### What do I do if I am planning on moving out?

- ⇒ Please remember that we need a 60-day written notice. 60 days, or more, before you plan on moving out please come in to the office and fill out our vacating form.
  - ◇ This will give us a forwarding address for your deposit.
  - ◇ This will save you the most money, because we have time to re-rent your apartment.
  - ◇ If you do not give proper notice you can be charged an extra month's rent or fee in accordance with your lease terms.
- ⇒ Please make sure to plan time to clean the apartment after moving all of your items out to ensure you get the most back from your deposit. We have a list of required cleaning in the office if you would like a copy.
- ⇒ Remember to change your address with the post office, visit the North University location to take care of this.
- ⇒ Call Ameren to have utilities taken out of your name.

### COMMUNITY TIPS

- ⇒ **PICK UP PET WASTE** Pet owners, we know it is getting colder, however don't allow your pets to do their business on someone else's front lawn. Make sure to pick up and properly dispose of waste in an outdoor dumpster or trash can. *We appreciate you!*
- ⇒ **KEEP LAUNDRY DOOR CLOSED** Please keep the laundry room doors closed, the laundry rooms are not heated and leaving the doors open in winter can cause pipes to burst and flood. *Your neighbors will thank you!*
- ⇒ **OFFICE CLOSED December 25th and December 28th**

## December 2019

Sun	Mon	Tue	Wed	Thu	Fri	Sat
1	2	3	4	5	6 bld #16 Pest	7
8	9	10	11	12 SANTA! 4:30-6:30	13 bld #17 Pest control	14
15	16	17	18	19	20 bld#1 Pest Control	21
22	23	24 Judging for holiday contest	25 OFFICE CLOSED	26	27 bld#2 Pest Control	28 OFFICE CLOSED
29	30	31				

### APARTMENT LIVING TIP

#### Christmas Decorating Ideas from livable.com

- ⇒ Garlands Galore!
- ⇒ Paper ring Garlands
- ⇒ Decorate with Fairy Lights
- ⇒ Swap for Seasonal throw pillows
- ⇒ Switch to festive linens
- ⇒ Add a festive door mat
- ⇒ Rotate artwork seasonally
- ⇒ Use window decals
- ⇒ Decorate with a wreath
- ⇒ Decorate with snowflakes
- ⇒ Decorate your dining chairs
- ⇒ Bring out the holiday photos
- ⇒ Decorate with presents
- ⇒ Pine cones as décor
- ⇒ Use a mini tree
- ⇒ Add pops of festive color